

Kennedale Wildcat Theater Booster Club Meeting Minutes

06/02/21

I. Call to order

Joelle Silva called to order the regular meeting of the KWTBC at 18:00 on 06/02/21 on Zoom Meeting.

II. Roll call

First meeting of the KWTBC – no minutes from prior meetings conducted a roll call. The following persons were present:

Khristy Hullett, Joelle Silva, Robert Green, Becky Lawing, Kristina Harbster, Maria Douglas, Adrian Silva, Mike Jennings, Donna Jennings

III. Approval of minutes from last meeting

First meeting of the KWTBC – no minutes from prior meetings

IV. Open issues

- a) No prior meetings – no open issues

V. New business

- a) Board Introductions
- b) Board Responsibilities/Voting Procedures
 - (1) No questions regarding role responsibilities
 - (2) Quorum quantity set to a simple majority – currently 5 of 8 members
 - (a) Any votes will be carried by simple majority of attending members
 - (b) Spending approval for anything under \$200 also allowed under the simple majority vote
 - (c) Spending approval for anything over \$200 will require an attempt to gather the entire Board. If the entire Board cannot be gathered, then spending is allowed under the simple majority rules.
- c) Acceptance of By-Laws

- (1) By-Laws accepted without amendment – carried with none dissenting
- (2) Notation made that amendments can be presented by any member at any meeting
 - (a) By-Law amendments would be voted on as presented – votes will be under the simple majority rule
- d) Establish Board Meeting Frequency
 - (a) Next meeting set for 18:00 on Wednesday, 6/09
 - (b) Khristy Hullett to send Zoom invite
 - (c) Discussion of potentially setting a Fall 2021 schedule for a regular monthly meeting. Discussion of the Fall schedule tabled for next week's meeting.
- e) 501c3 and EIN Update
 - (1) 501c3 should be filed soon – update will be given at next meeting
 - (2) EIN update will be given at the next meeting
- f) Theater Summer Camp Needs Assessment and Goals
 - (1) Khristy outlined the structure of the Theater Camp – all students grouped into smaller groups for student interaction
 - (a) Currently working through the crafts, song/dance, acting, and activities for Camp
 - (2) Geared toward a performance at the end of the week – parents are invited, and possible Facebook Live or other streaming service
 - (3) Students will provide their own lunches, but Theater Booster Club will provide a snack
 - (4) Enrollment down this year from prior years – currently 18 students enrolled for Camp, with roughly 50 spots available
 - (a) Members will get an updated copy of the flier, and will post to various social media
 - (b) Enrollment deadline will be extended by one week – Camp can be joined as late as the day of start

- (5) Theater department was required to pay \$1000 in back fees to the former accountant – so enrollment fees for this year’s Camp will have to be used to pay that fee
- (6) Working through the details of how many students are working as volunteers, and which vendor to use for t-shirts
- (7) Motion to provide t-shirts for counselors at no charge – motion carried with no dissent, and Robert abstaining
- g) Scholarships for 2021 Senior Discussion
 - (1) Parents of 2021 Seniors have asked about any scholarships for graduating students.
 - (a) Many of the Seniors have plans to continue pursuing Theater work
 - (b) Most of the 2021 scholarship money is unavailable at this time because the Booster Club is not currently an active 501c3
 - (c) Joelle and Khristy are looking at potential alternatives – including possible charitable donations, alumni scholarships
 - (i) Possibly splitting the amounts available to each – a different amount for alumni or graduation students
- h) Budget Issues
 - (1) Question from Maria on the overall budget for 2021-22
 - (a) Hullett to work with the Theater teachers at the other campuses to work out a preliminary budget
 - (b) Joelle to work out a preliminary budget and planning meeting for sometime in the next few weeks
 - (c) Goal is to set a preliminary 2021-22 budget by the end of summer
- i) Motion to Close

VI. Adjournment

Joelle Silva adjourned the meeting at 19:09.

Minutes submitted by: Robert Green

Minutes approved by: Name